

1. AVAILABLE APPOINTMENTS

The Department of Sociology would like to inform you of the following teaching positions for the Fall 2024. Please find the listing also at <https://www.torontomu.ca/sociology/join-us/work/cupe1-postings/>. Please note that applications must correspond to the appointment packages as listed below (that is, it is not possible to apply for individual courses that are listed as part of a package):

Package X – Part Time Hourly Appointment <i>August 23, 2024 to December 31, 2024</i>	TOTAL STUDENT NUMBER	TOTAL SEMESTER HOURS	NUMBER OF SECTION(S)
SSH 104 – Co-op Program Preparation Lec. Fri 9-12pm	70	3	1 (day)
Course Description: This course will help students prepare for their co-op work terms. Students will develop career development and job search skills including resume and cover letter writing, interviewing, and networking. Students will critically reflect on the components that ensure healthy, inclusive, and safe workplaces and will actively and collaboratively define personal strategies for cultivating them. This course will be graded and must be taken before students go out on their first work term.			

The Contract Lecturer Appointments Committee shall evaluate applicants who meet these qualifications using the following criteria:

Rating Criteria	Weightings (%)
1. Education	20%
2. Experience	20%
3. Teaching skills	20%
4. Currency	25%
5. Interactive skills	15%

2. COMBINATIONS

The teaching needs described above are based on current Full-Time Equivalent allocations and current expectations of enrolment numbers and patterns for Fall 2024. Should these estimates prove inaccurate, the particular combinations of courses may change.

3. QUALIFICATIONS FOR APPLICANTS

- a) The minimum qualification is a completed Master’s degree in Sociology or its equivalent; a PhD is strongly preferred.
- b) Evidence of strong teaching skills.
- c) Evidence of currency relative to the position.
- d) Demonstrated experience of ability to effectively teach in an online environment which includes demonstrated knowledge of best practices for the delivery and management of online courses, including using course management system tools to communicate with students and to foster and support a collaborative online learning community with and between students in the course. (PLEASE NOTE: Course delivery can be online, in-person or hybrid at the sole discretion of the hiring unit. Candidates hired for in-person courses will be required to carry out their teaching on campus. Candidates teaching remotely are required to have access to the appropriate technology, i.e. computer with camera and microphone and high-speed internet.)
- e) Applicants must demonstrate proficiency in all aspects of personal computers that are relevant to this course, including document creation, file management, internet research, and communications.

4. DUTIES AND OBLIGATIONS

- a) Major duties and responsibilities outlined in Article 17.2(a) from the [CUPE Unit 1 Collective Agreement](#)

5. TYPES, DURATION AND FORM OF APPOINTMENTS

- a) A full-workload sessional appointment is for 30 to 32 total semester hours over two successive semesters.
- b) A full-workload half sessional appointment is for 15 to 16 semester hours in any one semester.
- c) A reduced-workload sessional appointment is for at least 9 but less than 15 semester hours in each of two successive semesters.
- d) A reduced-workload half-sessional appointment is for at least 9 but less than 15 semester hours in any one semester.
- e) A part-time hourly appointment / two semesters is for less than 9 semester hours in each of two successive semesters.
- f) A part-time hourly appointment / one semester is for less than 9 hours in any one semester.

6. APPLICATION PROCESS

Candidates who wish to apply for any of these appointments must create an Toronto Metropolitan Applicant profile submit an application electronically on the Toronto Metropolitan eHR system <https://careers.torontomu.ca> addressed to *Dr. Cheryl Teelucksingh, Chair c/o Mr. Duck Yu.* and shall:

- a) Provide a cover letter of application which highlights information relevant to the appointment, including noting any specific experience teaching the course(s) posted;
- b) Indicate clearly your preference regarding type of appointment, the courses or NUMBER OF SECTION(S) of the same course and/or package, and all the courses the candidate considers qualified to teach;
- c) Attach an up to date *curriculum vitae*, including your current email address, the address(es) to which the letter of appointment should be sent, any periods during which the applicant cannot be contacted;

- d) Provide copies from the last three years of relevant official teaching evaluations, student and peer assessments, ideally in the courses applied for;
- e) Provide evidence in the c.v. of currency by listing recent relevant publications and academic conference presentations; and
- f) Provide any other relevant information concerning your candidacy.

7. SENIORITY LISTS

As of May 6, 2024, our list of seniority of Contract Lecturer who has taught at least 6 semesters, includes the following up to and including the Winter 2024 term:

K. Train 20.50	S. Guzzo 19.83	G. Metcalf 15.00	A. Ahluwalia 7.83	M. Thorn 6.50
S. Sheps 5.50	K. Bardeesy 4.66	D. Dimitrova 4.33	D. Shin 3.50	S. Vasquez-O 3.00
F. Esteron 2.50	O. Chow 2.33	D. Brecher 2.00	O. Onilude 2.00	M. Akbar 1.66
K. Erickson 1.66	K. Naidoo 1.66	D. Shaffer 1.66	M. Rahbari-J. 1.33	M. Mendelsohn 1.00

8. POLICY Toronto Metropolitan University is strongly committed to fostering **diversity** within our community. We welcome those who would contribute to the further diversification of our staff, our faculty, and its scholarship including, but not limited to, women, visible minorities, Aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. All qualified candidates are encouraged to apply but applications from Canadians and permanent residents will be given priority.

9. Effective May 1, 2022, the University's [Vaccination](#) Policy has been suspended. However, due to the fluid and dynamic nature of the COVID-19 virus, should public health indicators change, the University reserves the right to reinstate the Vaccination Policy, as deemed necessary. Should this policy be reintroduced, all successful candidates will be required to be fully vaccinated against COVID-19, and provide such proof via the TMUSafe App.

10. APPLICATION DEADLINE

Applications must be received by the Sociology Department of no later than 4pm (local time) on Thursday Jun 27, 2024.

Please navigate to <https://careers.torontomu.ca> and complete an online profile, find the package and submit an application electronically.

In addition to the above courses, the G. Raymond Chang School for Continuing Education will post courses (CUPE Local 3904 Unit 2) for delivery in the Fall 2024 term. For information and application forms, please go the Contract Lecturer Area of Heaslip House (2nd floor, 297 Victoria Street) or visit

<https://continuing.torontomu.ca/>

CCRB 100	CSOC 104	CSOC 402	CSOC 506	CSOC 608	CSOC 802
CCRB 500	CSOC 105	CSOC 472	CSOC 507	CSOC 609	CSOC 808
CCRB 501	CSOC 107	CSOC 474	CSOC 525	CSOC 633	CSOC 880
CCRB 502	CSOC 202	CSOC 500	CSOC 603	CSOC 704	CSOC 885
CCRB 605	CSOC 203	CSOC 501	CSOC 605	CSOC 705	CSSH 102
CSOC 103	CSOC 319	CSOC 502	CSOC 606	CSOC 706	CSSH 301

*Please note that listed course offering from G. Raymond Chang above may change at any time.