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Provider of Audio/Visual materials:

Printed Name:
Signature:
Contact Information:
Date:
Recipient:
Printed Name:
Signature:
Contact Information:
Date:



Appendix A: The Audio/Visual Materials

List of Artwork and Captions (use back or additional page if necessary)

1.		
Title of work:		
Date of production:		
Media:		
Dimensions:		
Notes:		
2.		
Title of work:	 	
Date of production:	 	
Media:	 	
Dimensions:		
Notes:		



3.
Title of work:
Date of production:
Media:
Dimensions:
Notes:
4.
Title of work:
Date of production:
Media:
Dimensions:
Notes:



Accessibility for film submissions regarding closed captioning:

☐ The filmmaker will be providing closed captioning.
☐ The filmmaker would like the Rubix Editorial team to write closed captioning, there will be communication around edits. A script will be provided for the team to work from.
☐ The filmmaker would like to use TMU's vendor, Ai-Media, to write closed captioning, there will be communication around edits. A script will be provided for Ai-Media to work from.
Accessibility for film submissions regarding described audio:
☐ The filmmaker will be providing described audio.
☐ The filmmaker would like to use TMU's vendor, Ai-Media, to write closed captioning, there will be communication around edits. A script will be provided for Ai-Media to work from.
☐ The filmmaker will not be providing described audio for the film.