

2024–25 SUPPLEMENTAL INDIGENOUS SRC FUND – OVERVIEW

Funding Amount	<p>The 2024–25 Supplemental Indigenous SRC Fund will support up to 10 awards per year. The maximum funding available per applicant is \$5,000.</p> <p>Funding may be awarded up to a maximum of two times per applicant and only once in any two-year award period. In other words, funds may be awarded twice in a total of four years.</p>
Purpose	<p>The 2024–25 Supplemental Indigenous SRC Fund offers non-competitive supplemental SRC funding support to Indigenous faculty members' SRC programs, including for the training of Indigenous undergraduate and/or graduate students at the university (see eligible expenses below).</p>
Application Deadline	<p>Applications for 2024–25 funding are accepted on a rolling basis, contingent on available funding.</p>
Eligible	<p>Only Indigenous tenured or tenure track professors are eligible for support.</p>
Review Process	<p>Applications will not be adjudicated but reviewed for eligibility by the Associate Vice-President, Research & Innovation.</p>
How to Apply	<p>Please email your application and any attachments to SRC Funding and Awards.</p>
OVPRI Contact	<p>Laura Zeno, Programs Assistant, Internal SRC Funding & Awards Email: srcfunding@torontomu.ca Phone: 416-979-5000 ext. 553553</p>

2024–25 SUPPLEMENTAL INDIGENOUS SRC FUND – APPLICATION GUIDELINES

SUBMISSION DEADLINE

Applications for 2024–25 funding are accepted on a rolling basis, contingent on available funding.

FUNDING AVAILABLE

The **2024–25 Supplemental Indigenous SRC Fund** will support up to 10 awards per year. The maximum funding available per applicant is \$5,000. You will not be penalized if your budget request is less than the maximum amount.

Funding may be awarded up to a maximum of two times per applicant and only once in any two-year award period. In other words, funds may be awarded twice in a total of four years.

DESCRIPTION

The **2024–25 Supplemental Indigenous SRC Fund** offers non-competitive supplemental SRC funding support to Indigenous faculty members' SRC program. A key element of this Fund is to support the training of Indigenous undergraduate and/or graduate students towards expanding Indigenous scholarship at the university.

The award is not to be used for primary research activity.

APPLICANT ELIGIBILITY

Only Indigenous tenured or tenure track professors are eligible for support.

ELIGIBLE EXPENSES

The **2024–25 Supplemental Indigenous SRC Fund** can cover reasonable expenses to support activities such as, but not limited to:

- Administrative support and/or research assistant staff to carry out tasks associated with the development of research projects or activities (e.g., conduct literature reviews, preparation of funding applications, etc.).
- Travel to research sites and/or miscellaneous expenses related to community SRC engagement and/or meetings.
- Honoraria for community leaders and/or Elders.
- Printing or related production costs for SRC project development and/or dissemination.
- Project development-related audio-visual equipment charges and/or internet access.

The 2024–25 Supplemental Indigenous SRC Fund will not cover:

- Costs related to primary research activity/conduct supported by internal and/or external funding.

- Costs for work already done.
- Costs for the support of the day-to-day business of ongoing research programs.
- Costs to support conferences or publications.
- Cost of hardware, computer equipment or software and/or “set-up costs” normally covered by Faculties and Departments.

Costs must conform to the university’s guidelines regarding pay and benefit rates and allowable expenses. Please refer to the financial services website for guidance. If you have any questions, please check with your faculty-based RASO to ensure eligible expense requirements can be met.

APPLICATION REQUIREMENTS

Format

- Times New Roman, 12-point font
- Single spaced (no condensed/narrow fonts, type or spacing)
- One-half (0.5”) inch margins around the page
- PDF file format

Application Documents

1. Completed Application Cover Page (see page 5)
2. Proposal
 - a. Summary (maximum two pages)

Applications should describe:

- The specific nature of the activity to be funded.
 - Whether these funds are to support a new initiative or something that is already underway.
 - How the supplemental funding will be used.
 - When funding the training of Indigenous HQP, how these funds will support undergraduate and/or graduate students towards expanding Indigenous scholarship at the university.
- b. Budget, Budget Justification and Timeline (maximum one page)
An itemized budget, including a timeline, explaining the relationship of the funds requested to the activity proposed.

The proposal summary should be provided in enough plain-language detail to allow for an informed review.

TERM OF AWARD

The **2024–25 Supplemental Indigenous SRC Fund** will be awarded for a period of one year. Extensions will not be permitted except under extraordinary circumstances. Unused funds at the end of the grant period will be automatically returned to the OVPRI.

ACKNOWLEDGEMENT

Recipients of this fund are asked to acknowledge the university upon completion of any related SRC project in the dissemination of research results. The following wording is suggested:

“This project has been supported by the Toronto Metropolitan University’s Supplemental Indigenous SRC Fund.”

REPORTING REQUIREMENTS

Recipients of this fund are required to submit a brief report within three months of completion of the proposed activities or by one year after the release of funds, whichever comes first. Please use the online [2024–25 Supplemental Indigenous SRC Fund form](#) to submit your report.

**2024–2025 Supplemental Indigenous SRC Fund
Application Cover Form**

Name of Applicant:

Faculty:

Department/School:

Email:

Phone:

Title of Project:

Total Amount Requested (max. \$5,000): \$

If the SRC activity connected to this application requires ethics approval (i.e. does it involve humans, the use of animals, controlled goods or hazardous materials?), please confirm that you are getting/have already received REB approval for that project. For further information, see the [TMU research ethics website](#).

Yes

No

N/A